

# Employees

## 1) Faculty/Staff: Technology Systems Introduction

### SMUMN Systems Overview

#### Blackboard:

- Blackboard is an Online Learning Management System.
- Create and manage courses and online materials.
- Resources for non-Faculty staff can also be found on Blackboard under "SMUMN Services" (Human Resources, Business Office, etc, have made forms and information available here.)

#### Tegrity:

- Record classes with Tegrity!
- Tegrity is our cloud-based class capture system and it is accessible through Blackboard for courses and organizations. Recording can take place in preconfigured classrooms or on a computer with a web camera and microphone.
- Winona Campus: 54 multimedia classrooms are setup for recording with Tegrity.
- Twin Cities Campus: LaSalle Hall 208 is setup with audio and video capture capabilities.

#### Faculty (Employee) Portal:

- Used for class lists, payroll, grade submission, reset username and password, and more. Visit [faculty.smumn.edu](https://faculty.smumn.edu) to review.

#### Gmail:

- Official SMUMMN email is provided through Google Apps for Education.

#### SMUMN Network Storage:

- Winona Campus: The U: drive offers 1 Gb of personal network accessible space to store data files. This location is stored in the SMUMN cloud and is

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accessible from any computer connected to the SMUMN network or from anywhere through a VPN connection. The K: drive is commonly used for departmental storage. Personal network storage can be increased, if needed, by submitting a request through the HelpDesk.

- Twin Cities Campus: Network drive space is also available at the Twin Cities (Park Ave.) campus. Contact the TC HelpDesk for more information.
- All: Google Drive (available through Google Apps for Education) offers UNLIMITED storage space online. This is a very secure and convenient option for file storage and sharing. Learn more in the "Google Apps" help section.

## Other Points of Interest

### Virtual Private Network (VPN):

- VPN is available to connect into the SMUMN network while at home or traveling. Review this article to setup VPN connection: [Can I access my network folder\(s\) from Home?](#)

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