

Employees

First Time Login Instructions

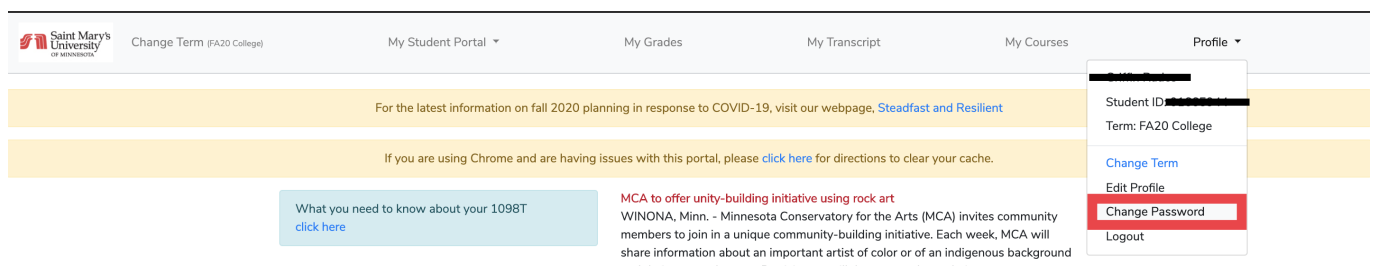
Welcome to Saint Mary's University of MN!

Sometime after you accepted through the university, you should have received an email to your personal email account that you submitted with your original application. This email is very generic looking and contains your username and temporary password for your first time logging into SMUMN systems.

**If you cannot find this email, please check your spam folder and/or call the Helpdesk for assistance.

All first time users need to login to the Student/Faculty Portal. You will not be able to access other SMUMN Systems, including Gmail, until you first login to your portal. [Student Portal](#) [Faculty Portal](#)

After logging into the portal please change your password:



The screenshot shows the top navigation bar of the Saint Mary's University of Minnesota portal. The navigation items are: Change Term (FA20 College), My Student Portal, My Grades, My Transcript, My Courses, and Profile. The Profile dropdown menu is open, showing options: Student ID, Term: FA20 College, Change Term, Edit Profile, Change Password (highlighted with a red box), and Logout. Below the navigation bar, there are several informational banners. One yellow banner mentions COVID-19 planning. Another yellow banner mentions Chrome issues. A blue box contains a link for 1098T information. A red banner mentions the MCA initiative.

**If you do not see a change password button please change the term to an upcoming term

The password set here will sync to your SMUMN accounts.

Unique solution ID: #1428

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