

# Drive (Docs, Sheets, Slides, etc)

## 3) Google Docs - Google's Word Processor

Google Docs is a web-based word processor and is equivalent to Microsoft Word, except with Docs, all of your files are stored online for easy and secure access! Never worry about hitting "Save" again, because Google automatically saves everything as you work on it. Click on the links below to learn more!

- [Tutorial: Creating Documents \(video\)](#)
- [More Tutorials: Google Docs \(video playlist\)](#)
- [Create, Edit, and Format Documents](#)

Unique solution ID: #1424

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Last update: 2015-08-07 21:46