

# Policies & Procedures

## What is SMU's plan to combat copyright infringement?

Outlined below is the procedure to be followed when an RIAA Copyright Infringement Notice is received by SMUMN:

Saint Mary's University regularly receives copyright infringement notices from content owners. Notices are received when content is illegally downloaded on the Saint Mary's University network.

Using the information provided by the content owners, we are able to locate the offending machine (and the username it is registered under) and then are obligated to inform the student that we received a copyright infringement notice.

The student is then required to complete an online educational course upon being notified of the first offense. Subsequent offenses will incur additional consequences to be determined by the Office of Student Life.

**Failure to complete the course will result in additional consequences as determined by the Office of Student Life.**

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