

# Read&Write and Snapverter

## Faculty: How do I set up Snapverter?

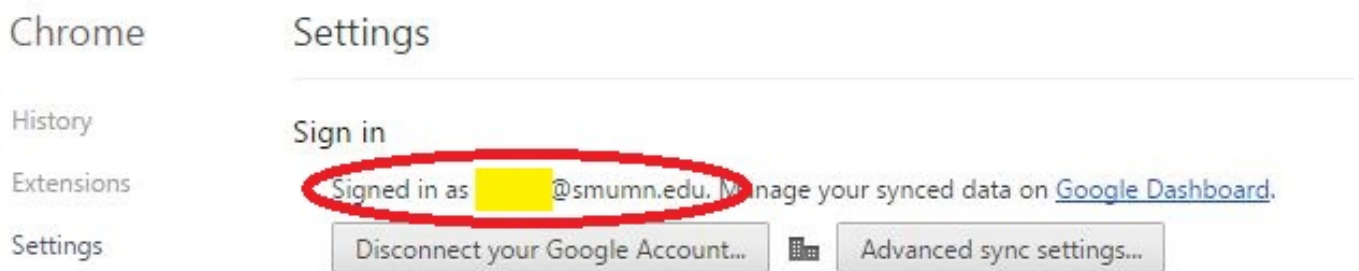
What is Snapverter?

Snapverter is an add-on feature for Read&Write for Google that can convert inaccessible Scans, PDFs, Images, etc into accessible formats for students with disabilities.

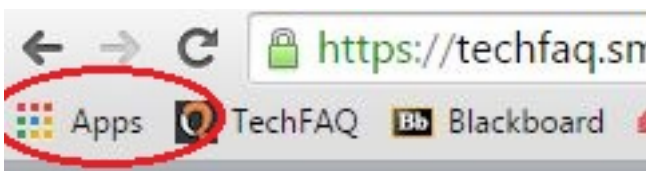
The converter recognizes text in images, scans and PDFs and converts it to be readable by the Read&Write tool used by students.

How do I set up Snapverter on my computer?

To start, you must use Google Chrome. Make sure you are [signed in to Chrome](#) with your SMUMN Account.



Next, click on "Apps" on the bookmarks bar.



Then, click on the "Snapverter" App

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Snapverter

Snapverter is then going to ask for Permission to Access your Google Account. Please click "Allow" to continue.

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▼ Snapverter would like to:

-  View your email address 
-  View your basic profile info 
-  View and manage Google Drive files and folders that you have opened or created with this app 
-  View and manage the files in your Google Drive 

By clicking Allow, you allow this app and Google to use your information in accordance with their respective terms of service and privacy policies. You can change this and other [Account Permissions](#) at any time.

Next, go to [drive.google.com](https://drive.google.com) and you will find a new set of folders called "Snapverter". This is where you will use the application. Please see "[Faculty: How do I use Snapverter?](#)" for further instructions.

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The screenshot shows a web browser window with the address bar displaying <https://drive.google.com/dr>. Below the address bar, there are navigation icons for Apps, TechFAQ, Blackboard, and Branding. The page header includes the Saint Mary's University of Minnesota logo and a search bar labeled "Search Drive". The main content area shows the Google Drive interface with a "NEW" button and a list of folders under "My Drive". The folders listed are Classroom, Classroom Pics, Lucidpress, Notes/Meetings, Online Training Materials, Position, Snapverter, Drop here to convert, Failed, Finished, and In Progress. The "Snapverter" folder is circled in red.

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